

## DIRECTIONS FOR ARTICLE COPIES

The directions below explain what you need to do with the copies of each one of your articles. Following these instructions is worth 200 (40 per article) of the 550 points for this research project). The other 10 points per article will be earned by meeting the basic selection requirements and by having selected a useful article.

**Before Writing the Paper--Highlight Important Points and Write Paragraph Numbers** (30 pts. for each article)

As you thoroughly read each article:

- **Highlight** (NOT underline) important points.
- Do NOT highlight everything—highlighting becomes meaningless if you do too much.
- Highlight enough specific pieces of information (not just brackets encompassing entire sections), to convince me that you actually did carefully read the article.
- Highlight information that will be **useful** in writing the paper.

**Write** (in pen or pencil—not highlighter) **the actual paragraph numbers** of the research portion of the paper (**paragraphs 2, 3, 4, and 5** as explained on the **GREEN instruction sheet**) in the margins of the articles to make it easy to scan the articles and find information for the specific paragraphs that are required in the paper—for example, if you write #4 in the margin, you're indicating that the information next to #4 on the article copy could be used in paragraph #4 in your paper—treatment and prevention. You may write additional notes in the margins if that is helpful to you—but you absolutely **MUST** have those numbers that correspond to paragraphs 2, 3, 4, and 5 in the paper written on the article copies.

**After Writing the Paper--Circle the Required Quote or Statistic** (5 pts. for each article)

- Your paper **must include either a direct quote** (a phrase or sentence that is **copied word for word** from the article and is enclosed in quotation marks if it is four lines or less OR is indented ½” from the left margin if it is more than four lines) **OR a statistic from each one of your articles.**
- The **first sentence** in your paper **must be a direct quote from your print reference book article** (a good definition or description can usually be found at the beginning of those articles and will work well as the first sentence in your article).
- **On each one of the article copies, CIRCLE THE DIRECT QUOTE OR STATISTICS that you included in your paper for that particular article.**
- If there are **additional quotes or statistics that you decide to include** in your paper, follow the **same instructions** for those.

**After Writing the Paper--Article Evaluation** (5 pts. for each article)

At the top of each article copy:

- Write (in pen or pencil—not highlighter) the word Evaluation then a number from 0 (poor) to 5 (excellent) to indicate your evaluation of that article's usefulness in writing the paper.
- Write a comment or two to explain your rating (too short, detailed information that wasn't included in any other article, difficult to understand, etc.).