

## DIRECTIONS FOR WRITING THE PAPER

### Basic Formatting (details on the BLUE sheet)

**3-5 typed pages; DS; Times New Roman; 12 font; 1" margins; separate title page**

### **Description of the REQUIRED SEVEN paragraphs (FOLLOW THIS FORMAT!!!!):**

#### **Paragraph #1** (introduction—first sentence is from a specific research source):

- The **first sentence** of this paragraph must be a **direct quote of four lines or less from your print reference book article** (preferably a definition or description—you will usually find one near the beginning of the article—often the first sentence). That direct quote must be enclosed in quotation marks, copied **word for word** from the article (if you need to add or want to leave out words, use brackets or an ellipsis as explained on the back of this sheet), and followed by an in-text citation using the author's last name and the exact page number where that quote can be found.
- Answer these two questions: **Why did you choose this topic? How much did you know about the topic before you began your research?**

#### **Paragraph #2** (information must come from your five sources):

- Briefly summarize **the main causes**.
- Discuss what, if anything, might **increase one's chances of getting** this disease, disorder, or condition (age, gender, ethnicity, etc.—may be called “risk factors” in an article).

#### **Paragraph #3** (information must come from your five sources):

- **Briefly summarize the main symptoms.**
- Describe **how it is diagnosed**.

#### **Paragraph #4** (information must come from your five sources—if there is no cure or no way to prevent, you must specifically say that in your paper):

- Discuss **the treatment**.
- Describe **ways to prevent**.

#### **Paragraph #5** (information must come from your five sources):

- **Discuss your choice of any one of the following:** History, outbreaks, an example (from an article) of living with this disease, promising research, or **any other aspect** of the disease **that doesn't belong in the other paragraphs** but that you found interesting.

#### **Paragraph #6** (this is not from your research sources)

#### **IMAGINE THAT YOU HAD THIS DISEASE OR CONDITION**

(If you do have this, answer the questions accordingly—i.e., what is most difficult for you, etc.).

**Answer the following questions** as they would apply to **you** (NOT to someone else):

- How would your **life be different**?
- What would be **most difficult for you**? Would you **need to do** anything differently in order to **cope** with having it?
- Are you **doing anything now that increases your risk** of getting it? What, if anything, could you **do differently to help prevent it**?

#### **Paragraph #7** (conclusion):

- **How much did you** learn in the process of completing this project?
- What was the single **most interesting fact** that you learned about your topic?
- Include a **final comment or two** (what surprised you, what you were wrong about, if you think enough medical research has been done or more time/money should be spent, etc.).

## Writing the Paper

- **NO personal pronouns (I, you, me, etc.) in the research paragraphs (2, 3, 4, 5).** “I” is appropriate to use in the other paragraphs (1, 6, 7).
- Write primarily in your own words—blend together the **information found in the five sources** on your Works Cited page (NO other sources). Do NOT just summarize each individual article. Do NOT just copy from your sources.
- Your paper **must include at least one statistic or direct quote** (followed by a correctly-formatted in-text citation) **from each one of your five sources**. If you choose to include more, don’t overdo the quotes. Your paper cannot be just one quote after another.
- A **direct quote must be an EXACT COPY of the original source**. If you need to **add** a word or words, enclose those additional words in **brackets** (e.g., [required]). If you choose to **leave out** words in the middle of a quote, **use an ellipsis ( . . . )** to indicate what you have done (include spaces before and after the periods in an ellipsis).
- Short direct quotes (**four lines or less**) must be **enclosed in quotation marks**. Long quotes (**more than four lines**) are **not enclosed in quotation marks**; each line of the long quote is **indented ½”** from the left margin.
- **In research papers written for other classes, you will need to use in-text citations for more than just direct quotes and statistics—in this paper**, one of the objectives is to make sure you understand what is meant by a direct quote or a statistic, so you’re using them for only those quotes and statistics. There should not be an in-text citation for every piece of information you include in this paper—**ONLY for statistics and direct quotes.**

## Formatting the In-Text Citations

- Always **start the in-text citation with whatever is FIRST** in the citation on the Works Cited Page (always an **author’s last name if one is given**; see the examples below for citations including multiple authors).
- There must be an in-text citation **at the end of every sentence that includes a direct quote or statistic**.
- If you end up with the very **same in-text citation for two different articles**, ask Mrs. Bachfischer **for help**.

### **In-text citations for quotes/statistics from the print reference book articles:**

- Inside the parentheses—the **author’s last name** and the **exact page number** where the quote or statistic can be found; **NO comma between the name and page number**.
- **Examples for the reference article from a print book (EXACT PAGE NUMBER):**  
“Cellulitis is a spreading bacterial infection just below the skin surface” (Waters 452).  
“Retinoblastoma is a malignant tumor of the retina” (Andres et al. 570).  
2,000 people die each year (Smith and Lee 961).  
Approximately 70% recover in 3-5 days (Brown 740).

### **In-text citations for quotes/statistics from the database newspaper or magazine articles:**

- Inside the parentheses—**ONLY the author’s last name; NO PAGE NUMBER inside** the parentheses even if there is one included in the citation on the Works Cited page.
- If there is **no author** for a particular source, the **article title enclosed in quotation marks** goes **inside the parentheses**—use just the **first few words** of the article title if doing so still makes it absolutely clear which source is being cited.
- **Examples for the newspaper and magazine articles (NO PAGE NUMBER):**  
“Hyperthyroidism is associated with an increased risk of Alzheimer’s life” (Harris).  
“Some early effects of undernutrition cannot be reversed” (“Children Need”).  
This disorder occurs in about 1 of every 1,000 births (Smith and Green).  
This disorder affects only about 50 Americans annually (“No Longer a Threat”).